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EDUCATION:

- CSCS Card Health, Safety and Environment. CITB/Management- Red Card.
- Counter Terrorism Westminster City College. London, England. 12/ 2014
- Close Protection Westminster City College. England. 2014 IQ Level 3
- QCF First Aid in the Work Place FAA Level 3, St John's Ambulance. 2014 f/t(3 day course)
- Health & Safety Management Certificate, IOSH. England. 2014.
- S.I.A. Door Supervisor and CCTV Operations Licence. BTEC Level 2. (England).
- SL Telephone Systems Administration, Diploma. Markham Technical, Canada. 09/ 1996.
- Power Plant Engineering, Diploma. Ministry of Consumer and Commercial Relations, Ontario, Canada. 06/ 1993
- Business Administration and Property Management (Residential) Diploma. Willis Business College, Ottawa, Canada 04/1992
- Water-chilling Equipment. Air-Conditioning Certificate. Trane D'Arcy Sweeny

Developing & always improving Expertise: *providing great Customer care.* I have an Enhanced DBS transitional and current. Health & Safety training, Risk management, Business continuity, Procurement, Sustainability, Space Planning, Energy and Asset Management. Business Development Team Leadership, Negotiation, Coaching, Operations Management, Change Management, Sales, Contract Negotiation, Project Management, Facilities Management, Strategic Planning. I have a good knowledge of terrorism mythology that includes penetrative attack, person borne Improvised Explosive Device (PBIED). My knowledge also includes Improvised Explosive Devices. Postal Device attack, marauding Terrorism, firearms and other weapons attack. I can successfully set up and deliver reception and security services within any large organisation.

Current Employment: (in the U.K.) From October 1996 after moving from Canada, I have been running my own business consulting at: VIP-Security and Facilities. I also have been improving my qualifications part time with studies in England, to enhance my Canadian qualifications. My experience and duties include with running my own business are consulting and supplying for Close Protection services, completing Risk assessments, assisting in Health & Safety management. I am responsible for Facilities management for many prestigious sites and events. Assisting in start ups of new Buildings, filling in for absent Facilities Managers, tendering new Contracts, project management, compliance and set up of PPM programs. I have experience and can manage any use, Commercial, High-end Residential or Retail. I have worked p/t at Muscle Works Gym 2001-2003 at Bethnal Green, East London. Please look at my website www.vip-security.org

Some of my day to day activities are:

- Management of all Facilities to a variety of properties. Customer care, property management & facilities management duties.
- I look after maintenance, cleaning and security contracts for varied properties for numerous clients.
- Ensuring all Health & Safety issues are adhered to (Risk Assessments, Sow, Pat and Cosh etc.)
- Visible on site inspections, client awareness & encouraging good customer relations.
- Organise fixed & variable Service charges of mix use Buildings (residential & commercial).
- Establish Reserve funds to cover costs of irregular & extensive works. Creation of new works.
- Supervised structural repair, Lift replacement & internal/external decorating.
- Assist in Leasehold Valuation tribunals. Managing costs of all works for improvement.

Maintenance Manager: F/T & Duty Manager. Employed from 1990-1996.

Holiday Inns: the Crown Plaza, Hotel. Toronto, Canada.

- Complying & incorporating Health, Safety and Environmental standards for the Crown Plaza.
- Working with Capex budgets on all works & renovations.
- Projects appraisals / monitoring staff and managing works.
- Maintenance Manager (daily basis), office & manual duties.
- Duty Manager (rotating) looking after client requests in person
- Inspecting with all internal plant rooms, all common areas and grounds.
- Overseeing Renovations (up to a million dollars).
- Request approval of Capital expenses through head office in the Atlanta.

Maintenance Engineer: 1987-1990 Federal Public Works Head Office (million sq ft)

Toronto, Canada.

- Provided customer focused Hard FM service at the head office.
- Headed energy reduction programs & report solutions to the Chief Engineer
- Managed building services & fault resolution in public areas, rental (commercial & retail) units and plant rooms. The building contained a million sq ft of office and retail space.
- Ensured legislation best practice compliance & other relevant statutory regulations & by laws.
- Hands on as required.

Shift Engineer: 1985-1987 Sun life Towers

Toronto, Canada. Two office towers that total a million square feet.

- Respond to escalated events at help desk & tenant complaints at the Towers.
- Signed of contractor works & projects.
- Developed planned & preventative maintenance schedules.
- Operated, kept records & logs of H.V.A.C and plant rooms, hands on repairs if needed.
- Conducted Fire Alarm tests.
- Managed the services of offices & small retail outlet (under- ground Mall), letting of vacant space.
- Looked after tenants like Goodman & Carr, and Merrill Lynch

CONCLUSION: I can produce new work orders for buildings and public grounds. I have managed large groups of In-house staff and outside contractors for very large prestigious sites. Conduct daily inspections and maintain work orders. I have experience in preventative and maintenance projects. I have ability to gather information, and write reports. Liaise with sub-contractors and arrange maintenance visits with specialists engineers. Invoice works on completion. Arrange material and supply purchases. I can provide certified Risk Assessments. I can deal with face to face any Tenant complaints. In General I have varied experiences with mixed portfolios, very high-end prestigious million sq feet properties and blue chip clients. I am a candidate that has passion and pride in maintaining a safe working environment. My experiences can help me keep an open mind and I am unwavering in the firm believe that I can help save companies running cost. That in turn helps contributes to future works, increasing your size of portfolios. I have all the expertise and knowledge to produce a safe, economical environment for all Customers, the Public, Staff and Tenants. I am overall proficient on both Hard and Soft services.

INTERESTS: My hobbies are Personal Health, Diet, Fitness, BJJ, Boxing, Judo, Travel, and Cinema My current focus work related is to invest my time in developing my expertise across a varied range of subjects. I do keep up to date with all the Building compliance, legislations, and changing Industry standards. I recognise the importance of focusing my time on seeing the bigger picture perspective in planning. I will establish controls and contingencies in case new problems occur, thinking ahead. I make it a plan to always pitch in when clients or co-workers need help when they are under pressure. In short I will monitor, control and follow through on tasks while managing time effectively.